

**Academic Computing Committee
Minutes of February 26, 2019 Meeting**

3/26/19
DLR

Attendees: David Remington (CAS, chair), Aprille Black (BRY), Michelle Folkman (HHS, substituting for Frances Clerk), Amy Vetter (EDU), Daniel Rice (VPA), Jianjun Wei (Faculty Senate liaison), Amy Brown (ex officio, UTLC), David Kirkland (ex officio, ITS), Tamika Davis (ex officio, ITS)

Meeting started 11:00 a.m. in Bryan 416.

Review and approval of minutes: Draft minutes from the Jan. 22 meeting were reviewed and approved with corrections.

Committee charge: Remington informed the committee that the committee's proposed revisions to the ACC charge and membership, dating back to 2015, were approved with some edits by the Faculty Senate Government Committee, to be included in the draft of the updated Constitution that will be brought to the Faculty Senate.

Aprille Black raised questions about the committee representation aspects of the revisions. The previous version specifically included representation from the UTLC, whereas the revision merely refers to one or more non-voting representatives from ITS. We agreed that *it is important to us that the ITS representation specifically include someone from UTLC* (currently Amy Brown). Secondly, we are also supposed to have representation on the Professional Development Committee, which is not listed. Remington will contact the chair of that committee to make sure he is informed of their meeting schedule so he or another ACC representative can attend. Third, Remington had added the Online Learning Committee (OLC) as having an ACC representative, but this is not actually shown in the OLC charge. We agreed that ex officio representation on the OLC would be a good idea for communication purposes, so Remington will contact the current OLC chair about that.

Classroom polling software discussion: David Kirkland had shared a link to a Top Hat demo after the January meeting. There were positive comments about Top Hat's features, but Kirkland pointed out that Top Hat hasn't been submitted for clickwrap approval from UNCG legal counsel, and the current turnaround for clickwrap approval has been up to 14 months. Meanwhile, iClicker (including the cloud version) has now received clickwrap approval, and ITS is currently pursuing clickwrap approval for Poll Everywhere.

Kirkland explained that preferred licensing arrangements for a campus-wide classroom polling solution would involve UNCG covering the costs; one option might be through the technology fee that students are charged. *We agreed that we support a solution that does not require students to pay individually for polling devices or access.*

Proliferation of learning technology options: Remington mentioned that at the February committee chairs' breakfast, attendees were asked to describe upcoming opportunities and

challenges related to their committees' responsibilities. He described the proliferation of academic technologies as providing great opportunities for improving teaching and learning, but that bombardment with information about new tools and products contributes to "information overload" for faculty, presenting a challenge. Aprille asked how we can address this issue positively. Remington responded that our providing input on academic technology priorities, including the current discussion about classroom polling software, is an important part of that. Kirkland explained that ITS is glad to help faculty filter the options they encounter.

UNCG web information resources: We discussed evaluating the ease of finding and using information relevant to faculty and students on the UNCG website. Remington observed that some kinds of information are harder to track down than others, and wondered if this is a general concern. *We agreed to discuss this question in our academic units, and gather information on:*

- a) What are the main things faculty and students use the UNCG website for?*
- b) What strengths do we see that should be maintained?*
- c) In what areas do we have difficulties locating information, and what would make that easier.*

The focus of this discussion should be on UNCG-wide web resources, not those of specific Departments. We are also not focusing on questions like online forms, which have been addressed separately by ACC in recent years.

We agreed to invite the UNCG Webmaster (Chris Waters) to attend one of our next meetings to answer our questions and address our suggestions. Remington will contact him and try to arrange for him to attend in April if possible.

Meeting adjourned at 12:10 p.m.