

ACC Committee Charge

The purpose of this document is to

1. Review the existing description of this group's responsibilities and structure, and to compare it to the way we "actually" do business
2. Make recommendations to either:
 - a. conform more closely to the given description, or
 - b. alter the description to match what we actually do, or
 - c. some combination of the above

The ACC is an *Advisory Appointed Committee*, governed by the policies set forth by the [Faculty Senate](#). This means that "[i]t shall be the responsibility of the individual units to appoint members to the Advisory (Appointed) Committees. Upon appointing faculty to serve on the advisory committees, the units shall inform the Committee on Committees of their chosen representatives so that the Committee can compile and disseminate the information. If an unfilled position exists by the deadline given by the Committee on Committees, the Dean would become responsible for filling any vacancies that occur after the initial appointments have been made."

Charge: This committee shall serve as a policy formulation body with respect to academic computing and related activities. The committee shall act in an advisory capacity to the Faculty Senate and to members of the University administration. The committee shall report to the Vice Chancellor for Information Technology and Planning and the Associate Vice Chancellor for Information Technology.

Membership: One (1) faculty member from each unit (excluding the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting: Associate Vice Chancellor for Client Services and the Director of the Faculty Teaching and Learning Commons.

Notes from 2/24

- *Where are the academic computing policies that we are "formulating?"*
 - Check <http://policy.uncg.edu> - specifically http://policy.uncg.edu/technology_standards/ - the ACC is mentioned specifically here.
- *Makeup of committee – faculty vs. ATCC (staff / ITC) - how do responsibilities compare?*
 - *Where can we find this information?*
- *How do we fit into the Faculty Senate?*
- *What exactly does "reports to" indicate in this regard? How should this reporting be*

done? Are we aware of these lines of communication?

- *Suggested language changes:*
 - *"Review and recommend changes / updates to policies affecting technology used in the academic function of the University."*

Notes from 3/31

- Member roles need to be more clearly defined
 - How does the committee get input? Do the faculty know that the ACC exists, or how to contact ACC rep with questions?
 - Minutes: should they be made more publicly available to faculty?
 - Bottom line: if this is a faculty committee, how do we get unit faculty more involved?
 - How can people find information on the ACC at present? Google Search Appliance? We should optimize.
 - do we have a central page for information?
 - Per policies listed (http://policy.uncg.edu/technology_standards/) - we are not being consulted as listed
 - Several other issues related to teaching and research (Instructional Linux, Managed Print Services) that never reached the committee. Whose job is it to make sure these get to us?
 - When functions overlap, we usually aren't in the loop.
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New Draft:

This is our proposed verbiage. Comments indicate areas of the charge that we need further clarification on from the Senate and/or ITS.

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Charge: This committee investigates and makes recommendations on information technology issues of concern to faculty and as such should be informed of proposed major technology initiatives and changes by Information Technology Services. The committee invites direct faculty input regarding information technology. The committee will forward its recommendation(s) to the Faculty Senate, the Provost and Executive Vice Chancellor, and the Vice Chancellor of Information Technology Services.

Membership: One (1) faculty member, staff member with teaching responsibilities, or a technical staff member from each unit (excluding the JSNN, at their request), plus one (1) Senator. Ex officio and nonvoting: One (1) or more representatives from Information Technology Services (ITS) and one member from the Office of the Provost.

The chair of the ACC or designee serves as a member of other computing committees: Academic Technology Coordinating Committee, Internet Oversight Committee, Administrative Information Security Committee, and the Faculty Teaching & Learning Commons Committee.

Member Roles / Expectations: The function of committee members is to bring to the ACC the academic computing needs of faculty from their unit and to communicate the results of discussions and suggestions of the ACC to the faculty.

Minutes of meetings will be posted in a central location for public access.