

SENATE & FACULTY COMMITTEE ANNUAL REPORT FORMⁱ

2016-2017

In accordance the *Constitution of the Faculty* Articles III (Powers and Duties of the Faculty Senate) and IV (Boards and Committees of the General Faculty), faculty committees, and the Faculty Assembly shall report to the Faculty Senate for action and shall submit annual reports to the Senate by the end of April each academic year.

Senate officers will review the reports, distribute a summary of the reports to the Senate, and determine which recommendations should be action items for the Senate agenda. A copy of each committee's annual report shall be added to notebook and forwarded to the next chair of the committee.

Send report to:

**Anne Wallace (adwalla@uncg.edu) Faculty Senate Chair
& Mary Lea Wolfe (mlwolfe@uncg.edu) Faculty Senate Office Assistant**

1. Committee Name: **CLICK HERE** for dropdown box & select

Academic Computing Committee

2. Name of Committee Chair (2016-2017): Aprille Noe Black, Bryan School of Business and Economics

3. Committee Members (include changes), units, status (T or NT) in 2016-2017: Frances Clerk, School of Health and Human Sciences; Lois Von Cannon, School of Nursing; Erin Lawrimore, University Libraries; Chris Swann, Faculty Senate; Daniel Rice, College of Visual and Performing Arts; David Remington, Biology; Kerry Richardson, School of Education; Ex-Officio: Todd Sutton, Laura Pipe, Bo Bodenhamer (retired), Maurice Tyler.

4. List of Meetings and attendance in 2016-2017: Meeting Dates: August 26, 2016; September 23, 2016; October 21, 2016; November 18, 2016; January 27, 2017; February, 24, 2017 (cancelled) March 24, 2017, April 28, 2017
Feel free to Review the ACC Website. The actual URL is <http://acc.wp.uncg.edu/>
Here is the link location for all of our Agendas and Minutes for 2016-2017:
<http://acc.wp.uncg.edu/documents-meetings-2016-2017-academic-year/>

1. 5. Summary of major activities or accomplishments

- ACC Reviewed the features of WebEx and Turnitin and how faculty might leverage these tools more fully in their teaching practice.
- ACC gathered information on the variety of uses of Box for storage. We had Jeff Whitworth come to our meeting to explain security issues related to Box Sync.
- ACC reviewed the definitions of DATA Classifications at UNCG to gain a better understanding of 1-lock and 2-lock data.
- ACC gathered information from our faculty about Adobe Product substitutes in the event that we lost our Adobe Licensing due to budget. After collecting a variety of suggestions for alternative products (with lots of moans and groans about how important the Adobe Products are to our work and for our students), we generated a list of potential substitutions.
- ACC reviewed the C-RAC requirements and discussed the ongoing work related to our membership in NC-SARA.
- ACC reviewed the Digital Signature Project headed up by Bo Bodenhammer. Suggestions

1. Committee Name: **CLICK HERE** for dropdown box & select

were made for potential forms to be digitized and given to Bo for his consideration: Grade Change and Drop/Add forms are already digital. Other suggestions included UCC forms, Independent Study Forms, Plan of Study Forms (including a digital signature), Special Exam Form.

- ACC discussed course accessibility issues for Online and Hybrid Courses. The provost has made available funds for Closed captioning of up to 6 hours of Video per course. The application process was shared with the committee for distribution to departments.
- ACC met with Maurice Tyler to find out how he will be working with faculty in relation to teaching and computing.
- ACC will meet with Gloria Thornton in March to discuss her new role and how she may help faculty with technology issues.
- ACC discussed classroom computing and potential changes to technology in teaching spaces. We had an explanation of ShareLink.

6. Unfinished business/issues to be addressed in 2017-2018:

- ACC will terminate discussion of Adobe as Todd Sutton and ITS have resolved this problem.
- ACC will continue to discuss accessibility issues for the design and delivery of online instruction at UNCG.
- ACC will continue to discuss Classroom Technology hardware and software needs.
- ACC will continue to discuss Cloud-based storage solutions and how to promote it with faculty.
- ACC will continue to discuss Web-Ex and potential usage for Online and Face-to-Face courses as well as for faculty outreach and virtual office hours.

7. Recommendations for Senate leadership to consider: *(Box will expand as text is entered)*
Accessibility Issues for Online Courses is of primary concern. Please consider requesting more funding to support the process of making courses accessible.

8. Committee Chair and members for 2017-2018 (7/1/17 through 6/30/18):

9. Please review the information on your committee as it appears in The Constitution of the General Faculty and Bylaws of the General Faculty and Faculty Senate (pp.13-23) at the following link:

<http://facsen.uncg.edu/Content/Constitution%20of%20the%20Faculty.pdf>

Indicate any discrepancy between how you have been operating and the charge/description listed as well as membership composition, **here:** *(space will expand as text is entered)* No discrepancy found

Feel free to Review the [ACC Website](http://acc.wp.uncg.edu/) The actual URL is <http://acc.wp.uncg.edu/>

ⁱ **There is no substitute for the Committee Annual Report Form.** Additional information and/or reports are welcome and may be submitted **along with/in addition/as an attachment/** to your completed Committee Annual Report Form.