

University of North Carolina at Greensboro Academic Computing Committee

Agenda

9am-10:15am, Friday December 5, 2014

Jackson Library Room 216

Appointed Members

- Aprille Black - Bryan Business School, Liaison to ATCC
- Erin Lawrimore - University Libraries
- Fatih Oguz - School of Education, Liaison to Administrative Information Security Committee
- Frances Clerk - School of Health and Human Sciences, Liaison to IOC, (Chair)
- John Neufeld - Faculty Senate Liaison
- Kenneth White - School of Music, Theater, and Dance
- Lixin Fu - College of Arts and Science
- Lois Von Cannon - School of Nursing

Ex Officio and Non-Voting

- Todd Sutton - Information Technology Services
- Michelle Soler - Teaching and Learning Commons
- Bo Bodenhamer - Office of Provost

Minute Taker

- Leslie Locklear

Agenda Items

1. Introduce Minute Taker Leslie Locker
2. Jeff and Lee from ITS will address questions that were brought up about Box and FERPA and security.

Questions about Box offering:

a- According to the **Data Storage Guidance Document**, Lock 2 FERPA data “may be stored only in University provided network drive space or Box cloud storage.” and not on an individual’s machine. However, Box Sync client does not sync with a network drive (4.0), and additionally, if someone uses the Box Sync client, they end up, with an unencrypted copy of

their data on their local machine, which seems to contravene the requirement.

b- How does Box get the status of Lock 2 according to the Data Storage Document?

c- On the Box site it is says the customer is responsible for enforcing policies in their organizations to meet HIPPA compliance. What would those policies be?

d- The plethora of cloud offerings is nice, but it also means that sharing can get tricky. If you share with a group of people for example, what if they are not all using the same offering. Then everyone makes copies of their documents and uses the offering of one person. This defeats the purpose of cloud storage in some ways – as the idea is to have one document, available from everywhere.

3. Discussion on above subject after clarification from guests.
4. Confirm that minutes from October 31, 2014 meeting are correct.
5. Reports from Committee Liaisons: April (ATCC), Frances (IOC and Faculty Senate Chairs meeting), Michelle Soler (UTLC), Fatih (AISC)
6. John Neufeld brought up the question of training for software installed on computer lab machines. He used Net Op as an example of useful software that likely faculty does not know how to use.
7. Email addresses for alumni were mentioned in a presentation by ITS recently. Are there any final decisions about that? Follow up on that?
8. We still need to get our charge in order:

These are some of the ideas from previous meeting:

- o Expand representation
- o Ensure that if someone cannot attend that they find a backup who can attend
- o Create a website so that meetings and agendas can be posted there, with the goal of ensuring that faculty is aware of the committee, its charge, activities etc. Tell the GSA that that site exists etc.
- o Can ITS to inform committee of academic related computing initiatives before they are fully implemented.
- o In the Faculty Senate Chairs meeting there was some discussion of consolidating several committees such as the FTLC advisory committee and the ACC. No decision was made about this; but it was an idea was brought up.
- o Clarify the differences between the ATCC and the ACC. After some discussion it seems that the ATCC is more related to Administrative activities whereas the ACC, as a Faculty Senate Committee should be the voice of the Faculty with regard to academic computing issues.
- o Our current charge says that we should review policies. We have not done that to date. All UNCG policies can be found here: <http://policy.uncg.edu/>. Should we review the policies here that relate to academic computing in a systematic way?